Governing Board Meeting Minutes for:
January 25, 2016
7:30 AM - 9:30 AM

Attendance: Christi Julian, Lauren Broussard, Michael Fields, Belle Faust, Kendra Padgett, Chad Miller, Keri Melmed, Jackson Westenskow, Angela Cummins, Danielle Felder

I. Call to order – Michael Fields (7:37)
   a. Called to order at 7:37

II. Approve Agenda – Michael Fields
   a. No changes
   b. Agenda approved

III. Approve meeting minutes: December 16th, 2016
   a. Change VI, number VII
   b. Page three, executive session needs to be ended
   c. VII, B, ii analyzed
      i. Motioned by CJ
      ii. Seconded by BF
      iii. Approved unanimously

IV. Community Voices – (7:40)
   a. None at this time

V. Reports: (7:40)
   a. CAO-Keri Melmed
      i. See attached
   b. CBO-Chad Miller
      i. See attached

VI. Finances: (8:07)
   a. December 2016 Financials-Kendra
      i. Deep dive on each of the line items to make sure budget is accurate
      ii. Looking at future years of PPR anticipating that funding will have few increases
         1. Denver residential has grown larger than commercial having an adverse impact on funding
         2. PPR is best estimate

iii. Report shows status at end of December anticipating changes for rest of the year
iv. We have collected 51% of anticipated revenue
v. Salaries are at 48% of projected budget
    1. PERA is increasing in January, but these factors are taken into consideration
    2. Salaries and benefits are looked at as a percentage of revenue
    3. Budget is around 66% of budget which is in line with our budget
vi. Grant dollars should reflect anticipated budget for rest of year
vii. Projected deficit of $455,000
    1. Major curriculum upgrade and park improvements are a large reason for this deficit
viii. CJ reviewed notes from finance meeting
    1. Revenue meeting saw how all money shifted, how did we have $500,000 in one line, add to unrestricted with a difference. How did numbers move?
        a. Fund balance said $500,000 would be spent on field, now we know that money will be spent this spring
        b. Funds were moved to different categories to reflect this new knowledge of how and when money will be spent
    2. MF – for 455k is new field, curriculum, these were anticipated investments knowing what curriculum, field and high school investment can do for the school
    3. LB – these numbers came out of funds we already had?
        a. MF - Yes, we are in good financial shape
        b. CM – money was set aside, we must match 200k to match what NFL grant will give
        c. KP – initial funds in "building" were transferred to HPA over last 3-4 years were in reserve from bond proceeds
        d. MF – park will have such a benefit and significant improvements without a significant expense
ix. KP – we are anticipating increases, including PERA, projections for enrollment
    1. Page 4 of report includes amended budget looking out over next four years
    2. Budget does not reflect a large increase in enrollment, but we hope that changes
    3. We've projected expenditures and expected grants
    4. Last page shows the change in fund balance to continue to decrease
    5. Next year's adopted budget will include a "hard look" at those numbers for salary
    6. If PPR and enrollment do not increase, cuts would need to be made
x. LB – Power hour already paid for by PTO, Zero Hour could potentially be paid for by PTO?
    1. CM – yes that could positively impact the budget. Budget would stay the same and we would bill PTO if they agree.

VII. Discussion (10:50)

a. STAR Data
    i. BF - Accountability committee went very deeply into numbers
        1. Discussed proficient, on watch, needing intervention
        2. Numbers do move, but overall, those requiring intervention "in the red", numbers are decreasing
    ii. KM – Review of STAR Data at each level
        1. Data has changed from reporting "grade level equivalency" to reporting the same as the state reports PARCC
        2. In general "red" is decreasing and "green" is increasing
        3. In K-2, "red" students have been receiving Leveled Literacy Intervention – new reading curriculum.
            a. Numbers of students requiring intervention per STAR Data is decreasing
        4. In order to have intervention groups you should have 4 students all at same level to receive same instruction.
            a. Most success occurs in the younger grades because students are at similar levels
            b. Growth is not as strong at MS because students are at disparate levels and requiring much more specific intervention and support
            c. Resources are limited because reading groups include 8th grade students at, for example, 2nd, 5th, and 6th grade level.
        5. Math scores show similar growth patterns
    iii. BF – this star data is supposed to be aligned with PARCC. We will be reviewing and comparing numbers between STAR and PARCC.
    iv. LB – this is exciting to see growth, which hasn't been the case in years past.
    v. MF – During summer PACK program, will PACK include targeted support for students based on STAR data? Given the resources we have, can we target support during the summer?
    vi. CJ – Administration was stepping back from PACK, but Ms. Jackson may be able to use STAR data to target support during summer.
    vii. MF – Data could be informative for future efforts if not implemented this year.
    viii. LB – potential marketing tool for PACK to show the benefits of the program.
    ix. CJ – how do we care for new resources and books? Help students understand caring for materials.

b. Finance Committee
    i. CJ – thank you for work, being conservative and answering questions.
    ii. MF – I agree.

c. Accountability

d. Safety
    i. Met with Mortenson Construction
        1. 600 workers at the site. Site will be closed soon and 1,200 will be there at that

time
2. Will encouraging parking in their parking site
3. Talked about safety buckets for classrooms. Plan to be donated to school

e. High School
   i. DF – will be meeting with smaller groups
   ii. LB – first meeting talked about vision, created a subcommittee to talk about a consultant. Other members of the committee met to define consultant
      1. Exploratory committee securing land, meeting with APS, recognizing that charters are very desirable, need to reach determination with APS
      2. Met with developer
      3. Consultant includes two possible tracks –
         a. either someone who has done school designing to talk to community
         b. Or someone who has a vision for the school and would become school leader
         c. Job description should reflect this
   iii. MF – APS still has some land that could go to an elementary school. If not used, the land could go to HPA HS. In either case, land would be dedicated to a rec center, gym, pool, and fields.
      1. This would be a mixture of Aurora money, regional Mill-Levy money
      2. Talking with APS to know if APS is interested in allowing a CSI charter on that land
      3. Intention is to come to agreement with APS then determine next steps with consultant
   iv. BF – if APS charter group wants us to consider going with them instead of CSI. Do we have a sense of how to anticipate APS's future financial shifts and its impact on HPA HS
   v. MF – most of these ideas are speculative, but anticipating the APS may be interested in learning more. Preference would be CSI.
   vi. BF – important to be aware what connection to APS would mean
   vii. CM – important to have some of these decisions made so that a budget can be created

f. Legislative Update MF
   i. Budget will be impacted, but we are looking forward increased enrollment with growth in neighborhood, but have healthy budget as it stands

g. Board Member Recruitment – Michael
   i. Would be inclined to vote sooner rather than later
   ii. Two potential members are already serving on HS committee
   iii. Jared and Randy are potential board members
   iv. MF will share contact information to call or meet with potential board members
   v. Can voting on their membership be put on agenda for next meeting? Voting in March? (agreement)

VIII. Executive session

i. None

IX. Approval items: (8:55)

a. 2016/2017 Amended Budget
    i. Resolution Fund Balance Utilization 2016/2017 Fiscal Year Budget
        1. No comments
        2. Reviewed by each board member
    ii. Motion to approve – CJ
    iii. Second - AB
    iv. unanimous
    v. Resolution for the Adoption of the 2016/2017 Amended Budget
        1. Reviewed by each board member
    vi. Motion to approve – AF
    vii. Second – CJ
    viii. unanimous

b. 2017 Summer PACK Program
    i. Motion LB
    ii. Second BF
    iii. unanimous

X. Adjourn Meeting – Michael Fields (8:57)

a. Motion – CJ
b. Second – BF
c. unanimous