

***High Point Academy’s mission is to provide a strong foundation of academic excellence in partnership with family and community in which each individual is challenged to achieve his/her highest potential academically, socially, and personally.***

**Governing Board Meeting Minutes for:**

**November 28, 2018**

**5:00-7:30PM**

**Board attendance:** Belle Faust, Christi Julian, Michael Fields, Lauren Broussard, Paul Schweger, Jarrad Jackson

**Other Attendance:** Carol Meininger, Keri Melmed, Teresa Frasier, Kelle Bongard, Juanise Cornell, Jen Rendon, Aislinn Walsh, Jessica Welch, Ashley Eisel, Tammi Mobley,

1. Call to order – Michael Fields (5:00)
	1. MF called to order at 5:02.
	2. CJ motioned. LB seconded. Passed unanimously.

1. Approve Agenda – Michael Fields
	1. BF motioned. LB seconded. Passed unanimously.

1. Approve Board meeting minutes – (5:05)
	1. October 24, 2018
		1. LB name spelled wrong.
		2. Executive session actually adjourned at 6:49 PM – not 7:10 PM.
		3. CJ Motioned. JJ seconded. Passed unanimously.
2. Community Voices – (5:10)
	1. Tammi Mobley, HPA Preschool Director – Preschool Update
		1. Colorado Shines Rating is taking place in January.
			1. Determines if our quality of education is up to par and will determine our funding (based on our rating).
	2. Aislinn Walsh, CSI Performance and Accountability Analyst – CARS Report
		1. See CARS Report attached.
		2. CARS report is based on three performance areas: academic, financial, and organizational. State SPF only uses one area.
		3. Objectives of CARS report: add to the body of evidence, determine accreditation ratings, and identify levels of support from CSI
		4. Our current rating is Improvement.
		5. CSI Board focus is on growth more than anything else.
		6. The financial report will be finalized soon by CSI.
	3. Jessica Welch, CSI Assessment and Improvement Planning Specialist– UIP Update
		1. Review of UIP process and CSI supports.
		2. HPA has been participating in the services and supports that CSI offers in the area of school improvement

1. Executive Director Report - (6:00)
	1. See attached.
2. Finances: (6:15)
	1. October 2018 Financials
		1. See attached.
		2. According to October financials, we are right on track with where we should be. (around 35%)
	2. 2018-2019 Budget Reductions
		1. See attached.
		2. No changes from previous reduction plan.
		3. As of now, if everything goes as planned, we are looking at a surplus of approximately $22,000 to the Ending Fund Balance.
	3. Amended 2018 2019 Budget
		1. In January there may be a need to do another amendment to the budget so that we will have access to the reserves for the field when needed.
			1. Would like to just add it to the approval item for this meeting to ensure that the funds are available when needed.
3. Discussion (6:45)
	1. School Accountability Committee update
		1. CARS report was reviewed at last meeting
		2. Committee is working on the tech plan to move toward online state testing
	2. Development update
		1. Covered in ED report
		2. Continued work with the developers
	3. Finance Committee update
		1. Covered in financials
4. Executive Items
	1. Personnel matters
		1. Covered in ED Report
5. Executive Session (7:00)
	1. N/A
6. Approval items
	1. Amended 2018-2019 Budget
		1. Add an amendment to add the $500,000 from reserves so that the funds are accessible when needed for field development in partnership with the NFL fund grant.
		2. BF motioned. LB seconded. Passed unanimously.
7. Adjourn Meeting – Michael Fields (7:30)
	1. Meeting adjourned at 6:44. CJ Motioned. JJ seconded. Passed unanimously