

***High Point Academy’s mission is to provide a strong foundation of academic excellence in partnership with family and community in which each individual is challenged to achieve his/her highest potential academically, socially, and personally.***

**Governing Board Meeting Minutes for:**

**January 30th, 2019**

**5:00 PM – 7:00 PM**

**Board attendance:** Christi Julian, Michael Fields, Paul Schweger, Elise Topliss, Belle Faust, Lauren Broussard

**Other Attendance:** Carol Meininger, Keri Melmed, Kelle Bongard, Juanise Cornell, Jen Rendon, Jessica Ranalletta, Angela Cummins, Teresa Frasier, Rachel Bauer, Tammi Mobley, Joanna Schildt, Theresa Cole

1. Call to order – Michael Fields (5:00)
   1. Called to order at 5:04PM (MF)
2. Approve Agenda – Michael Fields (5:00)
   1. January Agenda
      1. Add governance committee update to agenda for January meeting.
      2. CJ motioned.
      3. BF seconded.
      4. Passed unanimously.

1. Approve Board meeting minutes: (5:05)
   1. December 20th, 2018
      1. BF motioned.
      2. CH seconded.
      3. Passed unanimously.
2. Community Voices – (5:10)
   1. Counseling update – Rachel Bauer
      1. Introduction to elementary counseling intern – Joanna Schildt
      2. We are planning on applying for another round of the Colorado Counselor Corp Grant in order to receive funds for a possible elementary counselor position.
   2. PTO Update
      1. So far PTO has raised over $8,000 in fundraising.
      2. Feb 12 will be the voting meeting on how to spend funds.
      3. Largest fundraiser is planned for this Spring – more details to come.

1. Reports: (5:15)
   1. Executive Director-Keri Melmed
      1. See attached.
2. Finances: (5:30)
   1. December 2018 Financials-Carol Meininger
      1. Highlights
         1. PPR True Up: Increased $5 per student, decrease of 1 PTE: Net decrease of $4,212
         2. Interest Earned estimates increased by $5,000 for the year
         3. Pre School Net Tuition Increase for remaining year expected payments $3,041
         4. After School Activities Increased Participation and Rec $3,027
         5. Timing and final agreements for new hires offset by stipends for staff and after school ($4,309)
      2. Monthly update
         1. Increase to fund balance from November Projection = $826
         2. Total increase to fund balance projection Dec 31, 2018 = $23,403
3. Discussion (5:45)
   1. Finance Committee – Carol Meininger and Christi Julian
      1. Preschool Tuition
         1. Since preschool has been in existence at HPA, the tuition cost has not changed.
         2. Proposing an increase for full day tuition from $600 to $695.
         3. Things to consider:
            1. When comparing other preschools, might not want to compare to daycare centers as they provide meals, before and after school care, etc., whereas currently we do not.
            2. Another option: Raise the rates slowly over the next several years so that not all at once.
            3. Another option: Raise the registration fees. Possibly for K-8 as well.

Table registration fees until next month once we have more data.

* 1. Mini work session – Michael Fields
     1. Strategic Plan Section 1
        1. Objective 1
           1. Target A

We have come a long way with aligning our scope and sequence to state standards. This year the focus has been on science/social studies.

* + - * 1. Target B

In the past few years the focus has been on staff wellness, as well as continuing with student wellness

Possibility: With the school counselor grant, could this be an area of focus if awarded the grant?

* + - 1. Objective 2
         1. We have made a lot of growth in this area, but still an area to continuing looking into; especially with differentiation with new to the profession teachers.
         2. Bring back to the board the sharing of percentages of teachers who are not meeting/meeting/exceeding expectations according to teacher evaluation rubric.
      2. Objective 3
         1. We focus a lot on growth, but not as much on achievement. With the state board having more and more discussions about Colorado falling further behind other states, we should anticipate a push to focus on achievement as well.
  1. Presentation – Kelle Bongard and Jessica Ranalletta
     1. Student Data F&P Levels
        1. F&P is a teacher assessed reading benchmark
        2. We are seeing alignment between STAR and F&P in most grades
  2. Governance Committee Update
     1. Master google doc is about ready to launch for committee updates
     2. Board chair of the committee will add notes after each meeting so that all board members are up to date
     3. Give feedback/suggestions to Christi as this is a work in progress.

1. Executive Items
   1. N/A
2. Executive Session
   1. N/A
3. Approval items: (6:45)
   1. 2019-2020 Preschool Tuition
      1. CJ motioned.
      2. ET seconded.
      3. Passed with a vote of 5:1 with a vote of nay from MF.
4. Adjourn Meeting – Michael Fields (7:00)
   1. Adjourned at 7:20
      1. ET motioned.
      2. CJ seconded.
      3. Passed unanimously.