

***High Point Academy’s mission is to provide a strong foundation of academic excellence in partnership with family and community in which each individual is challenged to achieve his/her highest potential academically, socially, and personally.***

**Governing Board Meeting Agenda for:**

**November 20, 2019**

 **5:00 PM – 7:00 PM**

**Board Attendance: Christi Julian, Belle Faust, Lauren Broussard, Elise Topliss, Paul Schweger (on phone and then in attendance)**

**Other Attendance: Keri Melmed, Timiya Jackson, Yesta Ealy, Carol Meininger, Jen Rendon, Ashley Eisel, Teresa Frasier, Juanise Cornell**

1. Call to order – Christi Julian (5:00)

Called to order at 5:09PM

1. Approve Agenda – Christi Julian
	1. LB motioned to approve
	2. ET seconded
	3. Passed unanimously

1. Approve Board meeting minutes: October 23, 2019
	1. BF motioned to approve;
	2. PS seconded
	3. Passed unanimously
2. Community Voices – (5:05)

1. Reports: (5:10)
	1. Executive Director-Keri Melmed
	2. See attached and below:

Enrichment – we are rolling out a unified progress monitoring system

Writing curriculum – processing feedback and observations, implementation and next steps

Next Steps for Connect for Success Grant – smaller goals and focus on success

UIP – revise from previous year, update with current year, and submit final draft

ASCD conference – amazing educational opportunity, participated in Educational Leadership Conference in DC

EASI/leadership grant opportunities – CDE trainings

School site visit in CO Springs and implementation of take aways regarding their data systems

Leadership team work – continuing to read Switch and determine next steps for improvement

NFL and park/field collaboration and extension proposal

External professional development opportunities and budget

1. Finances: (5:30)
	1. October 2019 Financials-Carol Meininger

**Previous Month Change to Fund Balance Estimate $195,660**

 Decreased K-8 Enrollment to 660 (prior month est. 661) (8,261)

 Capital Construction Grant from PPR decrease (268)

 Total Revenue Decrease (8,529)

 Expenses:

 Staffing & Benefit Changes (Behavioral Sp, Bonus) 29,086

 CSI/CDE Fees from PPR change (260)

 Mtce / Utilities (Snow, Composting, Painting, Lights.) 32,000

 Student Technology Equip 8,000

 Staff Appreciation 2,000

 Total Expense Increase 70,826

 **Projected Year End Change to Fund Balance as of 10/31/2019 116,305**

1. Discussion (5:45)
	1. Committee Updates:

Finance Committee – Lauren Broussard

 i. NFL discussion and how HPA may proceed whether or not we receive the grant

 ii. Health insurance has been a major topic of discussion including benefit allowance for hourly employees. Decision was made to increase allotment to $350 from $300 with the new premium rates.

 iii. We will be doing a reconciliation of Preschool tuition and DPP accounts.  Currently there is a negative balance in DPP, which posts from the PreSchool billing system.

 iv. Once we know the amount of payment and timing for the Field development, the board will need to vote on releasing the funds and we will include it in the amended budget resolution.  We are waiting to hear back from the NFL on their $200,0000 portion.

 v. HUB and medical plans – HPA is moving to a captive plan which is fully self-insured, moving to United Healthcare, HR is creating healthcare plan based on staff, premiums will increase, HRA will be replaced with a lower deductible.

 School Accountability Committee – did not meet this month

 Safety Committee – Teresa Frasier

 i. Getting bids on barrier for area between playground and carpool

 ii. Lockdown drill was conducted

 iii. Signing in when parents enter the building

Wellness Committee – Jen Rendon and Keri Melmed

 i. Smart source grant application for $100

 ii. Garden survey – looking at different ways to use the garden, classroom, place to eat with your students, a quiet refocus space for students and staff

b. Student Discipline – Juanise Cornell

 Q1 data regarding discipline presented

 Number of suspensions and referrals increased from previous years

 Types of referral are typical to what you would see in other schools

 School continues to monitor if the behavior is repetitive and if parents have been contacted

 Continue to see disproportionality in discipline data

 Restorative Justice practices promote students’ accountability, repairing harm, and building community

 To maximize RJ practices work needs to be done in conjunction with equity and cultural responsiveness

1. Executive Items

a. Follow up investigation

1. Executive Session
	1. BF motioned to go into executive session at 6:54PM
	2. ET seconded
	3. Passed unanimously

Motion to adjourn executive session at 7:44PM

 a. BF motion

 b. ET seconded

 c. Passed unanimously

1. Approval items:
2. Adjourn Meeting – Christi Julian (7:44)

ET motion

PS seconded

Passed unanimously