



High Point Academy' mission is to provide a strong foundation of academic excellence in partnership with family and community in which each individual is challenged to achieve his/her highest potential academically, socially and personally.

Governing Board Meeting Minutes

Zoom Link: <https://us02web.zoom.us/j/86476056302> Meeting ID: 864 7605 6302

July 14, 2022

4:00-6:00 PM

Attendance: Elise Topliss, Mirela Phillips, Marcus Bratton, Jane Shirley

Other attendance: Meredith Stolte and Keri Melmed

- I. Call to Order - Jane called to order at 4:02pm
- II. Approval of Agenda & June Minutes
 - ET motion
 - MP second
 - All approved
- III. Review & Discussion:
 - a. HPA Bylaws
 - i. Review of the indemnification revision from legal counsel
 - ii. Board discussed an additional review of the bylaws
 - iii. Decision to table the vote on the bylaws and Jane will email board with an updated version of the bylaws for a vote
 - b. Board Recruitment
 - i. Conducting initial screening phase and interest meetings to review roles, responsibilities, and HPA policies, history, and context
 - ii. Based on initial screening recommended candidates will be shared with the board (and their resume) to review.
 - iii. Board members may meet with selected interested candidates prior to the August board meeting if they have questions or additional concerns.
 - iv. The goal is to vote in August and bring on the new members then.

- c. Prep for strategic plan
 - i. The board will need a half day to work with Bob and the Tipton team to dive into the strategic plan.
 - 1. Board determined Saturday, September 17th morning
 - ii. The strategic planning process will include sessions with board members, families, and staff which will be most likely in the evenings - board is requesting dates for those workshops as soon as possible for scheduling purposes.
- d. ED eval rubric & process
 - i. Submission to CSI in August
 - ii. Specifics of the evaluation will be in the ED goals
 - iii. Meredith will bring ideas toward goals in September and success criteria will be determined.
- e. Board Officers and Positions
 - i. The secretary and treasurer do not have to be voting board members. Propose that Keri Melmed be the board secretary, and the other idea is that we elect a Vice President and President. Carol/from Boos could serve as the board treasurer. The outgoing President would serve as an advisor and who can support the President in their first year - and not be a voting member. Discussion around board positions and what would be best for the school and governance. One year terms for Vice President and then move into President role. Vice-President officer title is recommended to be changed to "President-elect"

Review of the remote learning plan which needs to be submitted to CSI.

- IV. Approval items:
 - a. Updated bylaws - (table)
 - b. 22-23 HPA Remote Learning Plan
 - Motion MP
 - Second ET
 - All in favor
- V. Adjourn - at 5:25pm
 - Motion to adjourn MB
 - Second MF
 - All in favor