



***High Point Academy' mission is to provide a strong foundation of academic excellence in partnership with family and community in which each individual is challenged to achieve his/her highest potential academically, socially and personally.***

**Governing Board Meeting Agenda**

**Wed, May 31, 2023**

**5:00-8:00 PM**

**In-Person**

**Microsoft Teams meeting**

Join on your computer, mobile app or room device

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Meeting ID: 256 902 385 735

Passcode: ctcohq

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- **Board Attendance: Mirela Phillips, Elise Topliss, Jane Shirely**
- **Other attendance: Meredith Stolte, Carol Meininger, Bob Tipton, Shaleena Miller, Gene Fashaw, Steven Smith, Clarissa Barnett**

I. Call to Order:

Meeting started @5:07pm

We did not have enough board members to vote on the approval items during this meeting.

II. Approval of -

a. May 31st Agenda

b. April 26<sup>th</sup> Minutes

**\*\*SEE NOTE 1 BELOW\*\***

III. Financials: Carol provided financial updates and auditors proposal for GB approval, See Note1 below.

a. Review of March 2023 Financials

b. Finance audit proposal

- i. This proposal will be shared and the board will vote to determine if the company presented will be awarded as the group who will complete our audit next fall.

IV. Review & Discussion: Meredith/Bob Tipton/All

- a. Board recruitment
- b. Strategic Plan presentation (board approval needed to move forward)  
**CLEAR REQUEST FOR TONIGHT: Are the vision, purpose, approach, pillars, core values, HOWLS, goals, objectives (and associated outcomes) directionally correct? (there's still room to refine, but are they "good enough" to move forward with more detailed planning?) - SEE NOTE 1 below.**
- c. 2023-24 Budget Approval
- d. Charter Renewal-Important dates
- e. Planning/Schedule board retreat
- f. Schedule 23-24 board meetings (dates and times)
- g. Confirm/add July agenda topics:
  - i. Handbook review/approval
  - ii. HPA Bylaws review
  - iii. Board recruitment
  - iv. Board positions
  - v. Other?

- V. Approval items:
- a. See Section III and IV above  
**\*\*SEE NOTE 1 BELOW\*\***

**\*\*NOTE 1\*\*** Per email on June 6, 2023, the motion to approve the four items below passes with a majority vote.

**Yes Votes:**

Theo  
 Mirela  
 Elise  
 Jane

**Vote Not Submitted:**

Jennifer  
 Devaki

1. **Approval Item #1:** May 31<sup>st</sup> Agenda and April 26<sup>th</sup> Meeting Minutes
2. **Approval Item #2:** 2023-2024 Fiscal Year Proposed Budget of \$133,699 (see pg 6 of 9 of HPA – FY23-24 Proposed Budget PDF file)
3. **Approval Item #3:** Auditors Proposal for fiscal year 2022/2023: approval of total fees will be \$7,950 plus \$2,200 for preparation of filing of 990s for year ended 6/30/2023
4. **Approval Item #4:** Strategic plan draft presented to move forward.

VI. Executive Session:

Discuss personnel matters: We did not have enough board members to hold an Executive session during this May 31<sup>st</sup> meeting.

On June Wed, June 6<sup>th</sup>, 2023 HPA Executive Session was held:

**Board Attendance:** *Elise Topliss, Jane Shirley, Devaki Parma, Theo Shaw, Mirela Phillips*

A. Call to Order

- The meeting called to order at 5:32 PM

B. Executive Session

- Motion by Elise Topliss for the board of education to convene in executive session pursuant to Colorado Revised Statute § 24-6-402(4)(g) to discuss personnel matters
- Session. 2nd by Jane Shirley

*C.R.S. §24-6-402(4)(f): Personnel matters, unless the person(s) being discussed request an open meeting (Note that “personnel matters” does not include discussions concerning a member of the charter school board or the appointment of a person to fill a vacancy on the board. Nor does the topic include discussion of general personnel policies like salary schedules. The exception occurs only when an individual employee or group of employees are discussed.);*

C. Motion to move out of executive session by E. Topliss, 2nd by M. Phillips.

No formal action was taken and the executive session remained on topic.

D. Executive Session meeting adjourned at 5:55 PM

VII. Adjourn

Meeting ended @7:18pm