



**HPA Purpose Statement:** *At High Point Academy, we work in partnership with diverse families and the community to engage scholars in holistic, equitable, interdisciplinary and dynamic learning, providing an environment where scholars are able to achieve more than they thought possible for themselves. We foster a culture of respect, collaboration, community, and curiosity to prepare our scholars to be life-long learners and responsible humans.*

### **Governing Board Meeting Minutes**

**Tuesday, September 19, 2023**

**5:00-6:00 PM**

**Virtual**

**Meeting Link:** [meet.google.com/xbp-veme-bwk](https://meet.google.com/xbp-veme-bwk)

**Join by Phone: (US) +1 716-638-0210**

**PIN: 628129989**

- **Board Attendance:** *Elise Topliss (President), Mirela Phillips (Secretary), Theo Shaw (Director), and Devaki Parma (Treasurer)*
- **Other attendance:** *Meredith Stolte (ED), Jamie Hernandez, Jessica Welch (CSI) and Ryan Marks (CSI)*

#### **I. Call to Order**

Meeting called to order by E. Topliss @5:09pm

#### **II. Approval of -**

- September 19<sup>th</sup> Agenda
- August 23<sup>rd</sup> Minutes

Motion: M. Phillips

2<sup>nd</sup>: T. Shaw

All in favor – motion passes

#### **III. Financials**

- Discuss high-level financial scorecard – Devaki

Devaki advised that due to reduced student count this school year of approx. ~20 students, this will have \$200k negative impact on school's budget for October 2023. We'll need an official count from ED by Oct. 2.

#### IV. Review & Discussion:

- a. CMAS Update – Meredith
- b. CSI – Current School Rating and Associated Student Outcome Data – Elise
- c. Meredith's ED Report (including next steps for Priority school rating – Meredith)

- 1) Meredith shared that HPA has been given a Priority Improvement rating by Colorado Dept of Education (CDE) and this means the school will have to work on various improvement areas. She discussed the need to implement strategies and intervention to support Improvement Priority performance challenges: Tier 1 focus on how we're teaching students, curriculum resources, below grade level instructions and students need 1:1 attention.
- 2) CIS team members, Jessica and Ryan shared CMAS testing results for HPA, and the HPA students testing scores are somewhat lower than the overall students in the 27J School district, taking into consideration the COVID impacts from 2020. Additionally, CSI discussed next steps with Meredith and the HPA Board and recommended as we move forward to address the Priority Improvement requirements, we should focus on "growth" as the priority rather than student achievement(s).
- 3) CSI Annual Review of Schools (CARS) for 2022-2023 Preliminary Report for HPA is uploaded on Google folder for further review/discussion around next steps.
  - HPA's 2016-2017 CARS Report is available online: [http://resources.csi.state.co.us/wp-content/uploads/2018/08/0655\\_HPA\\_2017-CARS-Report\\_public.pdf](http://resources.csi.state.co.us/wp-content/uploads/2018/08/0655_HPA_2017-CARS-Report_public.pdf).
- d. Discuss HPA's new Google email system impacting the Governing Board –Mirela
  - i. Current email: @highpointacademy.net
  - ii. New email will be: @hpastudents.net
  - iii. Issues w/ email account, please contact: Elmer Casaba, IT Manager\Sr. Systems Engineer [helpdesk@highpointacademy.net](mailto:helpdesk@highpointacademy.net)

We did not get to this agenda item re: new emailing system.

- e. Shared important items for new GB members to provide (please see email and/or Google folder for forms) – Mirela
  - i. Oath of Office, this form will need to be notarized
  - ii. HPA Confidentiality and Conflict of Interest Policy and Disclosure Form
  - iii. GB Bio – Email your bio to Erica Wood for school website updates: <https://www.highpointacademy.net/governing-board/>
  - iv. New GB contact information needed for 2023-2024 Governing Board Roster
  - v. Confirm you can access the HPA GB Google Folder (if not, contact Meredith): [https://drive.google.com/drive/folders/1-bdhTR9ima9xBmRVnHzKAul\\_H8i4KUxt](https://drive.google.com/drive/folders/1-bdhTR9ima9xBmRVnHzKAul_H8i4KUxt)

Mirela confirmed the required forms/documents identified above have been sent for the new board member to complete and send back. FYI/R... Dr. Ladd notified Mirela after the vote that she has a conflict of interest and cannot serve on the HPA school board at this time. HPA board member recruitment will continue throughout this 2023-2024 school year.

**V. Approval Items**

- a. None at this time

**VI. Executive Session: Discuss personnel matter**

Call to Order

The meeting called to order at 6:07 PM by E. Topliss

Executive Session

Motion by E. Topliss for the board of education to convene in executive session pursuant to Colorado Revised Statute § 24-6-402(4)(g) to discuss personnel matters

Session. 2nd by M. Phillips

*C.R.S. §24-6-402(4)(f): Personnel matters, unless the person(s) being discussed request an open meeting (Note that “personnel matters” does not include discussions concerning a member of the charter school board or the appointment of a person to fill a vacancy on the board. Nor does the topic include discussion of general personnel policies like salary schedules. The exception occurs only when an individual employee or group of employees are discussed.);*

Motion to move out of executive session by E. Topliss, 2nd by T. Shaw.

No formal action was taken and the executive session remained on topic.

**VII. Adjourn**

Meeting Adjourned @ 6:48pm by M. Phillips