



HPA Purpose Statement: *At High Point Academy, we work in partnership with diverse families and the community to engage scholars in holistic, equitable, interdisciplinary and dynamic learning, providing an environment where scholars are able to achieve more than they thought possible for themselves. We foster a culture of respect, collaboration, community, and curiosity to prepare our scholars to be life-long learners and responsible humans.*

Governing Board Meeting Minutes

Thursday, November 29th, 2023

5:00PM-7:00 PM

Hybrid: In-Person/Virtual

Meeting Link: [Click here to join the meeting](#)

Meeting ID: 261 191 581 845

- **Board Attendance:** *Elise Topliss (President), Theo Shaw (Director), Christina Castro (Director), and Devaki Parma (Treasurer)*
- **Other attendance:** *Meredith Stolte (ED), Steven Roland, Sandy, Emily, Dustin M and Angel, Joseph Silva*

I. Call to Order

Meeting called to order by E. Topliss @5:17pm

II. Approval of -

- a. November 29th Agenda
 - i. Motion: T. Shaw
 - ii. 2nd: D. Parma
 - iii. All in favor – motion passes
- b. October Meeting minutes not presented for approval, will be provided in December meeting

III. Financials

- a. No updates – D. Parma

IV. Review & Discussion:

- a. ED Updates – Meredith

- i. Received Title 2 funds
 - 1. Will cover teacher development
 - 2. ED mentoring and coaching on organization culture
- ii. Compensatory Services that were missed in August/September have started and will be completed by February 2024
- iii. Fall evaluations are being completed - targeting early January (Q2 to complete)
- iv. Charter Renewal update - proposed that HPA gets 2 year renewal with a 2 year extension
- v. Teach to Lead - Cross-functional team identifies a problem and looks at steps to address the problem
- vi. Board request for additional data on behavioral issues in the future:
 - 1. Breakout between Middle /Elementary; repeat student vs one time students
- b. Next meeting need update on Education Fund from ED report
- c. Board Training is needed soon, need to schedule a special meeting - Doodle poll will be sent to find time – D. Parma
- d. By-law revisions - parent on board one from elementary and one from middle school; eligibility requirements - to be done by end of December with the intention to vote on them
- e. Board Positions - President - Elise, Vice President - Open - Treasurer - Devaki, Secretary - Open, Family Voice Committee Rep – Open
- f. Looking to hire an editor for the employee and school handbook - asking for the funds to be allocated in the amended budget; expected to be under the \$10K threshold for single source
- g. Gmail update: Goal to have everything moved to Gmail by January 1, 2024
- h. Meredith and Elise went to the CSI Board and made a presentation and should get a final update on the renewal in Feb/March 2024

V. PUBLIC COMMENTS

- a. Eva Hernandez - Parent
 - i. inquired about efforts to replacing/recruit middle teachers that have left
 - ii. Seems that kids have a lot of down time
- b. Dustin Moore – noted that there is a new school opening down the street and inquired about the plan to retain students and teachers as the new school opens
- c. Steven Roland - Really trying to create systems and culture from scratch - many of these things have not existed previously; want to have more standards and rubrics to create consistency

VI. VOTING ITEMS

- a. Employee Handbook - motion approved as-is
- b. Title 9 Policy - motion passed
- c. Discipline Matrix from DPS to be used for the 2023/2024 school year - motion passed
- d. Medical Policy for School Nurse, adopting Adams County - motion passed
- e. Approve new Board Members - Dr. Joseph Silva - motion passed
- f. Approve new Board Member - Whitney Whitiker - motion passed

I. Adjourn

Meeting Adjourned @ 7:00pm by T. Shaw, 2nd by D. Parma