

HPA Governing Board

Meeting Minutes

December 13, 2023, 5 – 7 PM

Board Member Attendance:

- Elise Topliss
- Christina Castro
- Jennifer Rosendo
- Devaki Parma
- Meredith Stolte

Agenda:

1. Approve Agenda
 - a. Motion to Approve: Devaki Parma
 - b. 2nd: Christina Castro
 - c. All in Favor – Motion Passed
2. Approve October and November 2023 Minutes
 - a. Motion to Approve: Devaki Parma
 - b. 2nd: Christina Castro
 - c. All in Favor – Motion Passed
3. Recruitment
 - a. Recruitment paused until 07/2024. Board will complete needs assessment, reevaluate selection process and formalize recruitment, selection and onboarding.
4. Annual Board Training
 - a. Annual Board Training conducted. Topics covered include:
 - i. Board meeting logistics
 - ii. Board role and responsibilities
 - iii. Open meetings laws and requirements
 - iv. Roberts Rules of Order
 - v. Conflict of Interest
 - vi. Oath of Office
 - vii. CSI Contract
 - viii. Charter School Governance
 - ix. HPA organizational structure, mission, values and strategic plan
5. Meeting adjourned 6:50PM